

- First of all recognise the dots. Moreover, you should curiously keep in mind the difference which occurs in the letters of same similarity due to dots, such as ح, ج, ث, ت, ب, ا. Due to these dots they become different from each other.
- The dots could be recognised through this way: Once a dot is given on the upper side of the letter, such as ن; and sometime it is inserted beneath the letter, as like ب! In the same way, two dots are inserted; once on upside as ت, and just as ل! But, three dots always use to appear on upper side of the

### **SINGULAR LETTERS IN ALPHABETICAL ORDER**

ح	ج	ث	ت	ب	ا
Ha	Joan	Sa	Ta	Ba	Alif
س	ز	ر	ذ	د	خ
Seen	Za	Ra	Zal	Dal	Kha
ع	ظ	ط	ض	ص	ش
Ain	Za	Ta	Zaad	Saad	Shoon
م	ل	ك	ق	ف	غ
Meem	Loam	Kaaf	Quaf	Fa	Ghaain
ی	ء	ھ	و	ن	
Ya	Hamza	Ha	Waw	Noon	



## SINGULAR LETTERS IN ALPHABETICAL ORDER

خ	غ	ح	ع	ه	ء
ض	ى	ش	ج	ك	ق
ت	د	ط	ر	ن	ل
س	ز	ص	ث	ذ	ظ
ا	و	م	ب	ف	

- ❁ You should read this lesson with utmost devotion. Moreover, try to recognise the letters. Until you become fully capable of recognising each and every letter, you should continue to read this lesson and do not try to move on to the next.

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## COMPOUND LETTERS

- Read this lesson with much care. Each letter has to be read separately and with its clear voice. For example, when you read *munn*, you have to pronounce the voices of *meem* and *noon*. In the same way, you should read *rusulun*, with pronouncing *ra, seen, laam*, and the word *رُحُلًا* as *yau, ghain, yau, za*.
- The letters *ش, ظ, ط, ث, م, ن* should be pronounced in the grandiose tone.

ا	لا	لا	با	لا
ل	لا	مح	لا	بلب
ک	ک	کب	کب	کا
کا	بکت	تث	ب	ت
ث	ن	می	با	نا
تا	یا	شا	بس	یس
نس	تس	ثس	ثج	مخ

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نم	م	مج	مح	منخ
نم	م	ثم	تم	نم
نی	نی	نی	تی	نی
بیل	نیل	نیل	یتل	بیل
تین	ج	ثن	یتن	تین
خ	جت	خب	حث	خ
یجب	ه	ته	بخت	یجب
یه	ه	نه	ته	یه
جھا	ز	د	م	جھا
خذ	ز	ز	ر	خذ

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ر	ز	یر	تز	س
ش	سل	شل	ص	ض
ط	ظ	صب	طب	ضاً
ظاً	ع	غ	ء	عز
غر	صع	ضع	بعد	تغذ
أ	ؤ	ئ	ف	ق
و	قو	فو	فقل	ققل
یف	م	م	حم	لم
	تم	تست		

تنبیہ: یہ تختی ختم کرنے کے بعد بچے سے قرآن مجید میں سے مختلف حروف دریافت کریں اگر وہ نہ بتا سکیں تو اس تختی کو پھر سے خوب یاد کروائیں

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## DISCUSSION ABOUT MOVEMENT

### Zabar (اَ) Upper Part Vowel Sign)

- Regarding the recognition of *Zabar*, it should be impressed on mind that this sign is always put on the upper side of the letter. While reading *Zabar*, its pronunciation should not be prolonged, not to be jerked and even not be rendered wrongly. Rather it should be pronounced very smoothly.
- If the letter "*alif*" carries vowel points, i.e. *Zabar*, *Zair*, *Paish*, or *Jazm*, it is not "الف" but "اَ", and as such this one has to be read as "اَ".
- Alif* (اَ) is that letter which looks without movement or *Jazm*.
- While pronouncing deep tone (low pitched) letters, the lips should not be made roundish.

اَ	بَ	تَ	ثَ	جَ	حَ
خَ	دَ	ذَ	رَ	زَ	سَ
شَ	صَ	ضَ	طَ	ظَ	عَ
غَ	فَ	قَ	كَ	لَ	مَ
نَ	وَ	هَ	ءَ	يَ	

- If the sound of some letters appears to have very minor difference, then do your exercise in such different sounds, such as *كَل، ثَل، طَل، تَل*

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ظاء، زاء، قاف، etc.

- ❁ If Ra (ر) carries *Zabar*, then it should be read in deep tone (low pitched).
- ❁ While pronouncing *Zabar*, do not prolong it so much that it gives the sound of *Alif* (الف), and from "ب" it becomes "پ". Do not read it hastily so as to avoid jerking. It should be pronounced in such a way that "ب" remains only "ب".
- ❁ Be careful that the movement of any letter should not be wrong. It should not be read in a prolonged tone.

### EXERCISE

#### ZABAR ( َ )

فَرَضَ	كَتَبَ	صَدَقَ	وَرَدَ	جَمَعَ
أَحَدًا	جَعَلَ	وَجَدَ	وَلَدَ	قَتَلَ
خَتَمَ	شَرَحَ	حَسَدَ	ضَرَبَ	كَسَبَ
فَعَلَ	ثَبَرَ	مَكَثَ	بَلَغَ	ظَلَمَ
رَفَعَ	زَعَمَ	مَرَجَ	خَلَقَ	فَعَدَلَكَ
عَشَرَ	عَبَدَ	فَسَدَ	أَمَرَ	عَبَسَ

- ❁ Read this exercise with utmost care and try to spell the letters in such a way that their movement may produce accurate sound.

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## ZAIR ( ٴ ) (Lower Part Vowel Sign)

- ❁ It should be impressed on mind that *Zair* ( ٴ ) is similar to *Zabar* ( َ ) in shape, but it is inserted at the bottom of the letter. While reading *Zair* ( ٴ ), its pronunciation should not be prolonged as “یا” and even not to be hasty so as to avoid jerking. It should be borne in mind that “اِ” has not to be read as “ای” and “ائے”, but you read it only as “اِ”.
- ❁ *Zair* ( ٴ ) should not be rendered wrongly, but only in correct way.

اِ	بِ	تِ	ثِ	جِ	حِ
خِ	دِ	ذِ	رِ	زِ	سِ
شِ	صِ	ضِ	طِ	ظِ	عِ
غِ	فِ	قِ	کِ	لِ	مِ
نِ	وِ	ہِ	ءِ	یِ	

- ❁ The letter bearing *Zair* ( ٴ ) at the bottom, would be pronounced in a thinning tone.
- ❁ When the letter “اِ” carries *Zair* ( ٴ ) at its bottom, it will also be read in thinning tone. But those letters which are pronounced in grandiose, i.e., اِی, اِئ, اِئِ, اِئِی, will be read in the same way, though bearing the sign of *Zair* ( ٴ ).

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## ZAIR ( ٧ )

غَضَبَ	فَهَى	لَعَبَ	خَشَى	حَبَطَ
عَمِلَ	حَسِبَ	عَلِمَ	عَهَدَ	حَدَا
سَخِرَ	أَذِنَ	شَرِبَ	أَرَمَ	يَيْسَ
يَلْجَ	صَعِقَ	خَسِرَ	لَبِثَ	فَلَقَ
رَضَى	شَهِدَ	بَرَقَ	قَدَرَ	كَرِهَ
نَسَى	بَلَغَتْ	وَلَدَ	فَفَزَعَ	رَحِمَ

- ❁ While a letter is being spelt, the difference between the sound of *Zabar* ( ٤ ) and *Zair* ( ٧ ) should be kept in mind.
- ❁ While spelling “عَمِلَ”, the sound of “عَمِلَ” and “عَمِلَ” should be pronounced separately and even clearly.
- ❁ While spelling “صَعِقَ”, the sound of “صَعِقَ” will be in deep tone (low pitched), but in سَخِرَ, the sound of “سَخِرَ” should be in a sharp tone (high pitched).
- ❁ If any letter does not have the sign of two *Zabar* ( ٤ ) at its end, then, at the stop, it will be quiescent. For example, “فَهَى” will be read as “فَهَى” and “فَفَزَعَ” as “فَفَزَعَ”.

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## ROUND VOWEL (PAISH ۲)

- ❁ The specific sign of this vowel is that it appears to be similar to "وَارَ" and always comes on the upper part of the letter.
- ❁ Be careful about the movement of this letter. This vowel should not be pronounced in a prolonged tone. For example if "بُ" is pronounced in prolonged tone, then it is apprehended, it may sound as "بُو". Likewise, "تُ" would appear as "تُو". Try not to make any error in this respect.
- ❁ Not to be hasty in the movement of *Paish* (۲) and try to avoid jerking.

اُ	بُ	تُ	ثُ	جُ	حُ
خُ	دُ	ذُ	رُ	زُ	سُ
شُ	صُ	ضُ	طُ	ظُ	عُ
غُ	فُ	قُ	كُ	لُ	مُ
نُ	وُ	هُ	ءُ	يُ	

- ❁ You are required to read this lesson with utmost attention, and repeatedly pronounce it in proper way.

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## PAISH ( ۲ )

يَهَبُ	صَحَفِ	حَبِكِ	رُبْعِ	رُسُلِ
تَزِرُ	أَعْظُ	خَبَثُ	مُنْعِ	وَجَدُ
لُعِنَ	حَسَنَ	قُتِلَ	فُتِحَ	أُفِقِ
سُقِطَ	ذُكِرَ	دُعِيَ	نُفِخَ	كَلِمَةُ
أُخِرَ	قُرِئَ	سُيِّلَ	وَهُوَ	حَشِرَ
نُذِرَ	يَعِدُ	كُتِبَ	قُضِيَ	قُدِرَ

- ❁ While reading “تَزِرُ”, the letter “ز” would be pronounced in deep tone (low pitched). But, at the stoppage, “ز” would be read in deep tone (low pitched), i.e., “تَزِرُ”.
- ❁ If the round vowel ( ۲ ) is inserted on the top of “ز”, then it will be read in very deep tone (low pitched).
- ❁ When you are reading “ز” in very deep tone (low pitched), then be careful not to make the lips roundish.

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## NUNNATION

- ❁ If there appear two *Zabar*, two *Zair* and two *Paish* on the letter, this sign is called as *Tanween* (Nunnation) i.e.,  $\underline{\underline{a}}$ ,  $\underline{\underline{e}}$ ,  $\underline{\underline{o}}$ .
- ❁ Sometime such letters, carrying *Tanween*, are given nasal sound symbol.
- ❁ The letter "الف" is not read if it carries *Tanween*.
- ❁ In the last chapter, you have read the lesson on *Zabar* (ا) and its relevant exercise. Now the lesson on two *Zabar* (آ) or *Tanween* is given hereunder.  
Thus, you may be able to pronounce the letter with their proper movement.

اَ	بَ	تَ	ثَ	جَ	حَ
مَ	مَ	مَ	بَ	بَ	بَ
وَ	وَ	وَ	فَ	فَ	فَ
نَ	نَ	نَ	ذَ	ذَ	ذَ
ظَ	ظَ	ظَ	زَ	زَ	زَ

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س	س	س	س	س	س
ص	ص	ص	ص	ص	ص
ض	ض	ض	ض	ض	ض
ط	ط	ط	ط	ط	ط
ظ	ظ	ظ	ظ	ظ	ظ
ث	ث	ث	ث	ث	ث
د	د	د	د	د	د
ذ	ذ	ذ	ذ	ذ	ذ
ر	ر	ر	ر	ر	ر
ز	ز	ز	ز	ز	ز
س	س	س	س	س	س
ص	ص	ص	ص	ص	ص
ض	ض	ض	ض	ض	ض
ط	ط	ط	ط	ط	ط
ظ	ظ	ظ	ظ	ظ	ظ
ث	ث	ث	ث	ث	ث
د	د	د	د	د	د
ذ	ذ	ذ	ذ	ذ	ذ
ر	ر	ر	ر	ر	ر
ز	ز	ز	ز	ز	ز

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- These letters are required to be read in deep tone (low pitched) and full tone:

خ ح ط غ ق

- If there appear *Zabar* ( َ ) or two *Zabars* ( ِ ) on “ ِ ”, then it also has to be read in deep tone (low pitched) and full tone.

## EXERCISE

### NUNNATION ( ِ )

عَبَلًا	جَنَفًا	سَلَبًا	بَلَدًا	أَسَفًا
حَرَمًا	عَرَضًا	ثَبِنًا	حَسَنًا	طَبَقًا
قَصَصًا	سَفَهًا	أَبَدًا	بَطَرًا	عَجَبًا
أَحَدًا	وَسَطًا	مَرَضًا	رَغَدًا	مَثَلًا

- Spelling i.e., joints and nunnation should be practised thoroughly.
- During necessary stop ( *waqf* ) at the letter bearing nunnation, it is changed into “ ا ” i.e., “ مَاء ” to be read as “ مَاء ”. Likewise “ جَنَفًا ” will be read as “ جَنَفًا ” and “ عَمَلًا ” as “ عَمَلًا ”.

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## TWO ZAIR ( ّ )

بِدَامٍ	بِقَبَسٍ	كَذِبٍ	نَفَقَةٍ	لُمَزَةٍ
هُمَزَةٍ	لَبَنٍ	رَقَبَةٍ	خَبَرٍ	عَبْدٍ
عِنَبٍ	مِائَةٍ	بِيدٍ	ثَمَنٍ	مَسَدٍ
لَهَبٍ	سَخَطٍ	عَمَلٍ	غَضَبٍ	حَسَنٍ
فِئَةٍ	سَفَرَةٍ	بَشَرٍ	مَثَلٍ	قَدَارٍ
سَعَةٍ	لِغْدٍ	شَجَرٍ	ذَكَرٍ	مَرَدٍ

- ❁ In respect of two Zair ( ّ ), the principle of stoppage (*wuqf*) is as follows:

From بِدَامٍ to بِلَامٍ  
From نَفَقَةٍ to نَفَقْ

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- ❁ If you feel difficulty in recognising the movement of (◀), (◀) (◀) and (◀), (◀), (◀), then repeat the lessons concerned to the movement of such letters.

## DOUBLE ROUND VOWELS ( ۹ )

بَقْرَةٌ	أَحَدٌ	سُرُرٌ	قِطْعٌ	حُرٌّ
خُشْبٌ	عَمَلٌ	غَبْرَةٌ	كُتُبٌ	ظُلُلٌ
زَبَدٌ	قَدَامٌ	خُلُقٌ	حَسَنَةٌ	قَتْرَةٌ
ظَمًا	نَصَبٌ	كَلْبَةٌ	مَلَكٌ	مَرَضٌ
بَشَرٌ	قَسَمٌ	رَجُلٌ	حَرْجٌ	دِيَةٌ
أُمَمٌ	أُذُنٌ	لَعِبٌ	رُسُلٌ	جُدَادٌ

- ❁ In some words given in the aforesaid exercise, a few letters appear to be of deep tone (low pitched) and some of sharp tone (high pitched), i.e., ظُلُل. In this word, "ظا" is of full sound while "ل" is of sharp tone (high pitched). Be careful that while pronouncing ظا in full tone the letter "ل" should be pronounced in very sharp voice.

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## QUIESCENCY (Jazm ۛ)

- ❁ *Jazm* is a sign placed over a letter to show that it is to be read as quiescent.
- ❁ *Jazm* does not have its own sound.
- ❁ If the letter bears any sign of *jazm* ( ۛ ), it is called as quiescent letter.
- ❁ The letter, bearing the sign of *jazm*, is read along with its predecessor.

اَبُ	اِبُ	اَبُ	اَبُ	اَبُ	اَبُ
اَثُ	اِثُ	اَثُ	اَثُ	اَثُ	اَثُ
اَحُ	اِحُ	اَحُ	اَحُ	اَحُ	اَحُ
اَدُ	اِدُ	اَدُ	اَدُ	اَدُ	اَدُ
اَرُ	اِرُ	اَرُ	اَرُ	اَرُ	اَرُ
اَسُ	اِسُ	اَسُ	اَسُ	اَسُ	اَسُ
اَضُ	اِضُ	اَضُ	اَضُ	اَضُ	اَضُ

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اُظ	اِظ	أَظ	أُط	إِط	أُط
اُغ	اِغ	أَغ	أُع	إِع	أُع
اُق	اِق	أَق	أُف	إِف	أُف
اُل	إِل	أَل	أُك	إِك	أُك
اُن	إِن	أَن	أُم	إِم	أُم
اُع	إِع	أَع	أُه	إِه	أُه

- In the case of quiescency, the pronunciation of the letter **ب** و **ط** و **ق** will be vibrated. It is called “*qalqalah*”.
- Besides such letters of “*qalqalah*”, other ones should be read very carefully so that they may not become vibrated.

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أَنْتَ إِهْدِ بَعْدُ بَطْشَ سَعَى  
 كُنْتُ لَسْتُ أَمْرَ بَرْدًا جَمْعًا  
 حَبْلٌ خُسِرَ خَلْقًا سَبْجًا سَبْقًا  
 شَأْنٌ صُبْحًا ضَبْحًا عَبْدًا  
 عَدْنِ عَشْرِ عَصْفِ غَرْقًا غُلْبًا  
 فَصْلٌ قَدْحًا قَضْبًا كَأْسًا كَدْحًا  
 لَغْوًا مِسْكٌ نَحْلًا نَشْطًا نَفْسِ  
 نَقْعًا يُسْرًا أَبْقَى تَرْضَى تَنْسَى  
 فَاَرْغَبْ فَاَنْصَبْ وَاَنْحَرْ اَخْرَجْ  
 اَرْسَلْ اَعْطَشْ اَفْلَحْ اَكْرَمْ

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## VERTICAL ZABAR ( ا )

- ❁ The movements are of two kinds, i.e., vertical position or reversed position. Just like this, the sign *Zabar* also bears two shapes, i.e., vertical and reversed.
- ❁ You should recognize well the position of vertical *Zabar*.
- ❁ The vertical *Zabar* has to be pronounced in long tone, just like "alif".
- ❁ Be careful that while pronouncing "ن" and "م" the sound shouldn't enter into the nose.

ا	ب	ت	ث	ج	ح
خ	د	ذ	ر	ز	س
ش	ص	ض	ط	ظ	ع
غ	ف	ق	ك	ل	م
ن	و	ه	ء	ي	

- ❁ The vertical *Zabar* has to be pronounced equivalent to *alif*

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## VERTICAL ZABAR (۱)

أَيْتُ سَجَى قَلَى عَلَى غَوَى عَصَى

عَسَى طَغَى إِلَى أَتَى دَعَى رَأَى

يَرَى إِسْحَقَ أَخَرَ أَدَمَ أَثَرَ أَزَرَ

- ❁ If any word is inserted with a vertical *Zabar* at its end, it will be pronounced as it is. (Not a bit sign of change.)  
Example: **وَالضُّحَى** و**غَزَى** will be the same at the stoppage (*waqf*)
- ❁ It is entirely wrong to pronounce in long tone the vertical *Zabar* at the time of stoppage, as being done while reading *alif*. The sound of this vowel sign will be equivalent to only one *alif* at the moment of stoppage.

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## VERTICAL ZAIR ( َ )

- ❁ Just like *Zabar*, the sign *Zair* is also of two kinds, i.e., Vertical and reversed.
- ❁ You should recognise well the twin positions of *Zair*.
- ❁ The vertical *Zair* is pronounced just equivalent to *yaa*.
- ❁ Be careful that while pronouncing “ َ ” and “ ِ ” the sound shouldn't enter into the nose.
- ❁ You are required to read this lesson with utmost care and attention. Even be careful about the organs of speech.

ا	ب	ت	ث	ج	ح
خ	د	ذ	ر	ز	س
ش	ص	ض	ط	ظ	ع
غ	ف	ق	ك	ل	م
ن	و	ه	ء	ي	

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## VERTICAL ZAIR (ﷲ)

بِهِ قَبْلَهُ بَعْدَهُ رُسُلُهُ عَمَلِهِ

بِعَبْدِهِ دُبُرُهُ بِوَجْهِهِ خَلِيلِهِ بِيَدِهِ

بِعَمَلِهِ بِوَلَدِهِ هَذِهِ الْفِيهِمْ لِأَيَّتِهِ

أَهْلِهِ سُلْطَانِهِ بِمَرْحُورِهِ بِبَدَانِهِ

كُتِبَهُ أَحْمَى تُرْزَقْنِيهِ قَلْبُهُ ثَمَرِهِ

قِيلَهُ يُحْيَى تُقَاتِيهِ يَسْتَحْيِي نُسْتَحْيِي

- ❁ At the time of stoppage (*vaqf*), the vertical Zair (ﷲ) will also end just like the reversed Zair, i.e.,

فِيهِ as فِيهِ • فِيهِ as فِيهِ

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## REVERSED PAISH (ٲ)

- Just like *Zabar* and *Zair*, the *Paish* is also of two kinds, i.e., Upright *Paish* and reversed *Paish*.
- Recognise well both the shapes of *Paish*.
- The reversed *Paish* is pronounced as that of letter “ ٲ ” having long vowel sign. It is because this *Paish* is equivalent to “*vao maddah*”

ا	ب	ت	ث	ج	ح
خ	د	ذ	ر	ز	س
ش	ص	ض	ط	ظ	ع
غ	ف	ق	ك	ل	م
ن	و	ه	ء	ي	

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## REVERSED PAISH ( ٤ )

كِتَبَهُ قِيَامُهُ مَعَهُ أَمْرُهُ خِثْبُهُ

فِضْلُهُ عَمَلُهُ لَهُ يَرَهُ عِبَادُهُ

عِنْدَهُ سُبْحَانَهُ رِزْقُهُ يَلُونُ

يَسْتَوُونَ وَرَى وَثَاقَهُ دَاوُدُ

رَسُولُهُ مَوْعِدَةٌ صَدْرُهُ وَرِثَةُ نِعَمِهِ

أَطْعَمَهُ فَلَهُ قَبْضَتُهُ أَنْشَرَهُ

❁ The reversed *Paish* will also vanish just like vertical *Zair*.

Example:

“عِبَادُهُ” as عِبَادُهُ

“عِنْدَهُ” as عِنْدَهُ

“يَرَهُ” as يَرَهُ

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## LETTERS HAVING LONG VOWEL SIGN

- ❁ If *Zabar* ( اَ ) comes before a quiescent *alif*, it is called *Alif muddah*, i.e., long vowel sign. Example: تَدَارِيَا
- ❁ If *Paish* ( اِ ) comes before a quiescent *vaao*, it is called *vaao muddah*. Example: جَوْدُو
- ❁ If *Zair* ( اِ ) comes before a quiescent *ya*, it is called *Yau-i-muddah*. Example: رِي دِي دِي
- ❁ Such letters having a long vowel sign *maddah*, are read just like *alif*
- ❁ It is wrong to pronounce *harooof muddah* more or less of the sound of *alif*

بَا	بُو	بِي	تَا	تُو	تِي
ثَا	ثُو	ثِي	جَا	جُو	جِي
حَا	حُو	حِي	خَا	خُو	خِي
دَا	دُو	دِي	ذَا	ذُو	ذِي
رَا	رُو	رِي	زَا	زُو	زِي
سَا	سُو	سِي	شَا	شُو	شِي

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صَا	صُو	صِي	صَا	ضُو	ضِي
طَا	طُو	طِي	ظَا	ظُو	ظِي
عَا	عُو	عِي	غَا	غُو	غِي
فَا	فُو	فِي	قَا	قُو	قِي
كَا	كُو	كِي	لَا	لُو	لِي
مَا	مُو	مِي	نَا	نُو	نِي
وَا	وُو	وِي	هَا	هُو	هِي
ءَا	ءُو	ءِي	يَا	يُو	يِي

- ⚙ This lesson highlights to all the three examples of *haroof-i-maddah*
- ⚙ You are required to read this lesson with much care. You should even try to recognise such kind of letters.

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طَعَامٌ	عَذَابٌ	عَطَاءٌ	غُثَاءٌ
كِتَابًا	كَرَامًا	لِبَاسًا	لِسَانًا
مَأْبَا	مَتَاعًا	مُطَاعٌ	مَعَاشًا
مَفَازًا	وَهْدًا	نَبَاتًا	وِفَاقًا
تَبَوُّرًا	رُسُولٌ	شُهُودٌ	فُعُودٌ
وَجُوهٌ	أَشْيَمٌ	أَلْيَمٌ	بَصِيرًا
خَبِيرًا	رَحِيقٌ	شَهِيدٌ	عَظِيمٌ
قَرِيبًا	كَرِيمٌ	فَجِيدٌ	مُحِيطٌ
نَعِيمٌ	يَتِيمًا	يَسِيرًا	رُويْدًا
قُرَيْشٌ	عَيْشَةٌ	أَلْهَوْدَةٌ	

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## THE SOFT LETTERS (*Harooof-i-leen*)

- ❁ If *Zabar* ﺍ comes before the quiescent ﻻ or ﻱ, it is called soft letter i.e. *harooof-i-leen*. Examples: ﻻﺍ, ﻱﺍ, ﻻﻱ and ﻱﻱ, etc.
- ❁ These soft letters *harooof-i-leen* should be pronounced softly.
- ❁ The difference of sounds, prevailing in *harooof-i-muddah* and *harooof-i-leen*, should be recognised carefully.
- ❁ Both *harooof-i-leen* and *harooof-i-muddah* are pronounced just like one *alif*.

ﺑﺎ	ﺑﻰ	ﺗﺎ	ﺗﻰ	ﺛﺎ	ﺛﻰ
ﺟﺎ	ﺟﻰ	ﺣﺎ	ﺣﻰ	ﺧﺎ	ﺧﻰ
ﺩﺎ	ﺩﻱ	ﺫﺎ	ﺫﻱ	ﺭﺎ	ﺭﻱ
ﺯﺎ	ﺯﻱ	ﺲﺎ	ﺲﻱ	ﺸﺎ	ﺸﻰ
ﺼﺎ	ﺼﻰ	ﻀﺎ	ﻀﻰ	ﻄﺎ	ﻄﻰ
ظﺎ	ظﻰ	ﻋﺎ	ﻋﻰ	ﻏﺎ	ﻏﻰ

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كُ	كُو	قُ	قُو	فُ	فُو
نُ	نُو	مُ	مُو	لُ	لُو
عُ	عُو	هُ	هُو	وُ	وُ
		يُ	يُو		

- Those letters which are pronounced in deep tone (low pitched) and sharp tone (high pitched), should be impressed on mind most accurately.
- The rule and principle of stoppage, duly described in the previous chapter, should be remembered well.



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## SOFT LETTERS

عَفْوَنَا	قُرَيْشٍ	يَوْمَئِذٍ	هَيْهَاتَ
زَوْجًا	وَيْلٌ	يَرُونَهَا	عَيْنٌ
تَوْبَةً	أَعْطَيْنَا	صَوْمًا	رَأَيْتَ
يَنْهَوْنَ	كَيْدًا	أَوْحَى لَهَا	رُؤِيدًا
سَوْفَ	قَوْمِي	يَنْعُونَ	أَيْنَ
حَوْلَهُ	هَدَيْنَا	قَوْلِي	عَلَيْهِمْ
يَوْمَ	عَيْنَيْنِ	أَوْتَادًا	أَتَيْنَا
	قَوْلٌ	خَيْرًا	

- ❁ In the word عَيْنَيْنِ, there are two soft letters *harooof-i-leen* i.e. *Yaa-i-leen*. While pronouncing this word, their sounds should be expressed separately and correctly.
- ❁ If we have to stop after the word رُؤِيدًا, it will be read as رُؤِيدًا

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## SIGN OF DUPLICATION

(TASHDEED) ( ّ )

- ❁ Rendering of any letter as hard or strong, is called *Tashdeed* (تشديد).
- ❁ This sign is indicated through three equivalent prongs ( ّ ).
- ❁ The letter having this sign, is called *mushaddid*.
- ❁ Such letter is pronounced twice.
- ❁ Such letter has to be read while joining the previous letter.
- ❁ Such duplicated letters have not to be pronounced in the long tone.
- ❁ In such type of letter, " م " and " ن " will be in nasal sound and equivalent to "alif".
- ❁ Avoid to prolong the sound of letter coming before " *mushaddid* ".  
For example, do not read in long tone the first letter of أَب , otherwise it would become ابّ
- ❁ Other letters, such as أَجّ , أَثّ , أَحّ should be pronounced with much care.

أَبّ	أَبّ	أَبّ	أَبّ	أَبّ	أَبّ
أَثّ	أَثّ	أَثّ	أَثّ	أَثّ	أَثّ
أَحّ	أَحّ	أَحّ	أَحّ	أَحّ	أَحّ

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اَ	اِ	اُ	آَ	آِ	آُ
اَر	اِر	اُر	اَرٓ	اِرٓ	اُرٓ
اَس	اِس	اُس	اَسٓ	اِسٓ	اُسٓ
اَص	اِص	اُص	اَصٓ	اِصٓ	اُصٓ
اَظ	اِظ	اُظ	اَظٓ	اِظٓ	اُظٓ
اَع	اِع	اُع	اَعٓ	اِعٓ	اُعٓ
اَف	اِف	اُف	اَفٓ	اِفٓ	اُفٓ

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اَلْ	اَلْ	اَلْ	اَلْ	اَلْ	اَلْ
اَمْ	اَمْ	اَمْ	اَمْ	اَمْ	اَمْ
اَوْ	اَوْ	اَوْ	اَوْ	اَوْ	اَوْ
اَيْ		اَيْ	اَيْ	اَيْ	

- ❁ If, after movement, “*vaao*” and “*و*” appear, then pronounce them in strong sound. Example: *قِيَمَةٌ رُّوْحَتْ*
- ❁ If “*و*” and “*ي*”, bearing the nasal sound, then you will read the letters in the same way. Example: *مِنْ وَالٍ مَنْ يَقُولُ*
- ❁ If there appears letter bearing *tashdeed* just after letter having *maddah*, then it must be pronounced in prolonged tone, i.e., *حَاجَةٌ كَأَنَّهُ*
- ❁ You should read this lesson with utmost care, and even be aware of organs of speech.

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بِرِّنَا حُصِّلَ صَدَقٌ عَدَدٌ قَدَّسَ  
 كَذَّبَ نَعَمَ يَظُنُّ يَحْضُ جَنَّةَ  
 ذَرْبَةً قُوَّةَ كَرَّةَ سَعَّرَتْ قَدَّامَتْ  
 كَذَّبَتْ زُوجَتْ سَجَّرَتْ فُجِّرَتْ  
 سَيَّرَتْ عَطَّلَتْ كُورَتْ تَطَّلِعُ  
 تُحَدِّثُ نَيْسِرُ هُمُ الْبَيِّنَةُ  
 قَيْمَةُ عَشِيَّةَ مُذَكِّرُ آيَانَ  
 إِيَّاكَ إِلَهَ تَجَلَّى تَصَدَّى تَزَكَّى  
 تَوَلَّى تَوَابًا ۝ نَجَّاجًا غَسَّاقًا  
 فَعَالَ كَذَّابًا وَهَاجًا مُهْدَدَةً ۝

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تختی نمبر چار دہم ۱۲۱ مشق تشدید مع سکون

مَرُّوا رَبِّي مُدَّتْ حُقَّتْ خَفَّتْ

تَبَّتْ تَخَلَّتْ قَدَّ مَتُّ وَالصُّبْحُ

وَالشَّمْسُ وَالشَّفْعُ بِالصَّبْرِ

تختی نمبر پانزدہم ۱۲۵ تشدید مع تشدید

يَزْكِي يَذْكُرُ الْمَذْكُورُ الْمَزْمَلُ

عَلِيَّيْنِ عَلَيْهِمَا نِزَارُ الَّذِينَ

إِلَّا الَّذِينَ مِنْ شَرِّ النَّفْثَاتِ

فَعَالٌ لِمَا يُرِيدُ

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إِذْ ذَهَبَ	قَدْ دَخَلُوا	أَلَمْ نَخْلُقْكُمْ
يَجْعَلُ لَهُ	يُذِرْكُمْ	إِضْرِبْ بِعَصَاكَ
أَوْ وَزَنُوهُمْ	وَإِذْ كُرِّرَبَّكَ	فَلَا يُسْرِفُ فِي الْقَتْلِ
قَالَتْ طَائِفَةٌ	مَهَّدَتْ	قُلْ رَبِّ
وَجَدْتُمْ	إِذْ ظَلَمْتُمْ	إِذْ ظَلَمْتُمْ
ارْكَبْ مَعَنَا	مِنْ رَبِّكَ	مِنْ لَدُنْهُ

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## COMBINATION (Idghaam)

- Combination (idghaam) is such an act wherein one letter is being inserted into other one, and thus it has to be read as doubled (mushaddid), it is called "idghaam" i.e., A letter marked with "و", the sign of duplication.
- If any letter among ي، م، ن and ن comes after quiescent "ن" or nunation *tanween*, then it *will be spelt in* nasal sound *ghunnah*.
- If any letter among "ل" and "ر" comes after quiescent "ن" or nunation *tanween*, then it will be spelt without nasal sound *ghunnah*.

### EXERCISE

## COMBINATION (Idghaam)

مَنْ يَقُولُ عَيْنًا يَشْرَبُ عَادٌ وَثَمُودَ

مِنْ نُورٍ مِنْ نُطْفَةٍ قَصِرَ مَشِيدٍ

قِيَامٌ يَنْظُرُونَ مَنْ يَكْفُرُ حَبًّا وَنَبَاتًا

نُوحٌ وَعَادٌ لَيْلَةً مُبْرَكَةٍ مِنْ وَلِيٍّ

مِنْ وَالٍ قَهْرًا مُنِيرًا مُسْتَقَرٌّ وَمَتَاعٌ

لِحِجِّي يَغْشَاهُ مِنْ يَوْمٍ خَيْرٌ نُزُلًا

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## ABBREVIATED LETTERS

(حروف مقطعات)

- These are meant for those letters which come in the Qur'an and being read separately.
- These letters usually come in the beginning of some Quranic Surah.

الر	البص	الم
<i>Alif-laam-raa</i>	<i>Alif-laam-meem-saad</i>	<i>Alif-laam-meem</i>
طسم	طه	الترا
<i>Taa-seen-meem</i>	<i>Taa-haa</i>	<i>Alif-laam-meem-raa</i>
يس	طس	كهيعص
<i>Yaa-seem</i>	<i>Taa-seen</i>	<i>Kaaf-haa-yaa-ain-saad</i>

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حَمَّ عَسَق	حَمَّ	ص
Haa-meem ain-seen-qaaf	Haa-meem	Saad
	ن	ق
	Noon	Qaaf

- While reading "الْم", after *alif*, we will pronounce "ل" in long tone ۞ then "م" will be rendered in nasal sound, and again "م" will be read in long tone *madd*.
- While reading طَمَّ, the letter *seen* will be rendered in long tone, and then, there will be a nasal sound *ghunnah*. Just like this, we will read كَيْغَصْر and حَمَّ عَسَق in a long tone ۞ and then nasal sound will be produced.
- While reading "ط", "ط" and "ها" will be pronounced in long tone equivalent to *alif*.
- If on a letter there appears vertical *Zabar* ۞, vertical *Zair* ۞ or reversed *Paish* ۞, it will be pronounced just equivalent to *alif*.
- If any letter carries a sign of *Madd* (۞), it will be read in long tone, just equivalent to five or six *alif*.
- Translator's note: Certain Surahs of the Holy Quran have certain initials prefixed to them, which are called the Abbreviated Letters. These are the most secret signs, the meaning of which are known only to Allah Almighty.

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وَالْتَّرَائِبِ وَالذُّشْطِ وَالذُّزْعَتِ  
وَالسُّبْحَتِ فَالسُّبْقَتِ فَالْمُدَبِّرَتِ  
تُبْلَى السَّرَائِرُ فَمَهْلُ الْكُفْرَيْنِ  
بِالْخُدْسِ الْجَوَارِ الْكُدْسِ ۝ اهْدِنَا  
الصِّرَاطَ الْمُسْتَقِيمَ  
ضَالًّا دَابَّةً حَاجَّكَ حَاجُّوكَ  
لَضَالُُّونَ وَلَا الضَّالِّينَ أَتُحَاجُّونِي  
وَلَا تَحْضُونَ ۝ وَالصَّفَّتِ جَاءَتْ  
الصَّاحَّةُ ۝ فَإِذَا جَاءَتْ الطَّامَّةُ  
الْكُبْرَى ۝



## NOON-E- QUTNI

- Whenever any letter marked with the sign of duplication  $\underline{\text{ـ}}$  or being a quiescent one comes after nunnation, then the figure "ن" is marked with Zair  $\rightarrow$  and written in very small size. This is called "*noon qutni*".  
Example: أَحَدٌ اللَّهُ وَنُوحٌ أَبْنَاءُ
- This smallest size of ن is generally not written, but in Pakistani editions of the Holy Qur'an it is inserted in smallest size as indicated above.
- It is wrong to start from *noon-e-qutni* or to repeat it.

### EXERCISE

#### "NOON-E- QUTNI"

يَوْمَئِذٍ السُّتَقَرُّ	جَمِيعًا الَّذِي
بَعْضُ الْقَوْلِ	قَدِيرُ الَّذِي
عَدِنِ الْبَتَى	أَلَيْبَاءَ الَّذِينَ
خَيْرُ أَطْبَانِ	عَادَا الْأُولَى
لَمَزَةٍ	الَّذِي
شَيْبَا السَّهَاءِ	عَزِيرُ ابْنِ

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## INVERSION (Iqlaab)

- ❁ Iqlab (اقلاب) means "to change".
- ❁ If "ب" comes just after quiescent "ن" or nunnation *tanveen*, then this "ن" will be changed with "م" and read in nosed sound *ghunnah*. This system is called as Inversion *iqlaab*, i.e. فَاَنْبَذْ.
- ❁ While expressing the Inversion *iqlaab*, nasal sound is produced equivalent to one full *alif*.
- ❁ During this procedure, the letter coming before nasal sound *ghunnah*, should not be read in long tone.
- ❁ Even at this time, "ن" should not be pronounced, rather "م" will be expressed. Be careful that the sound of "ن" has not been produced.

### EXERCISE

## INVERSION (Iqlaab)

فَاَنْبَذْ تَنْبُتُ اَنْبَتَتْ قَوْلًا بَلِيغًا
خَيْرًا بَصِيرًا لِيَا بِالسِّنْتِهِمْ تُنْبِتُ
يَسْتَنْبِئُونَكَ جَنَّةٍ بِرَبْوَةٍ لَا مَرْحَبًا بِهِمْ
صَمُّكُمْ مِنْ بَقْلِهَا عَلَيْهِمُ بِمَا كَانُوا

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SELECTED QURANIC SURAHS

سُورَةُ الْفَاتِحَةِ مَكِّيَّةٌ

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ ۝<sup>١</sup> الرَّحْمَنِ  
الرَّحِيمِ ۝<sup>٢</sup> مَلِكِ يَوْمِ الدِّينِ ۝<sup>٣</sup> إِيَّاكَ  
نَعْبُدُ وَ إِيَّاكَ نَسْتَعِينُ ۝<sup>٤</sup> اهْدِنَا  
الصِّرَاطَ الْمُسْتَقِيمَ ۝<sup>٥</sup> صِرَاطَ الَّذِينَ  
أَنْعَمْتَ عَلَيْهِمْ ۝<sup>٦</sup> غَيْرِ الْمَغْضُوبِ عَلَيْهِمْ  
وَلَا الضَّالِّينَ ۝<sup>٧</sup>

سُورَةُ الْاٰخِلٰه مَكِّيَّةٌ

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

قُلْ هُوَ اللَّهُ أَحَدٌ ۝<sup>١</sup> اللَّهُ الصَّمَدُ ۝<sup>٢</sup> لَمْ  
يَلِدْ ۝<sup>٣</sup> وَلَمْ يُولَدْ ۝<sup>٤</sup> وَلَمْ يَكُنْ لَهُ  
كُفُوًا أَحَدٌ ۝<sup>٥</sup>

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سُورَةُ الْفَلَقِ مَكِّيَّةٌ

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

قُلْ أَعُوذُ بِرَبِّ الْفَلَقِ ۝۱ مِنْ شَرِّ مَا  
خَلَقَ ۝۲ وَمِنْ شَرِّ غَاسِقٍ إِذَا وَقَبَ ۝۳  
وَمِنْ شَرِّ النَّفَّاثَاتِ فِي الْعُقَدِ ۝۴ وَمِنْ  
شَرِّ حَاسِدٍ إِذَا حَسَدَ ۝۵

سُورَةُ النَّاسِ مَكِّيَّةٌ

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

قُلْ أَعُوذُ بِرَبِّ النَّاسِ ۝۱ مَلِكِ  
النَّاسِ ۝۲ إِلَهِ النَّاسِ ۝۳ مِنْ شَرِّ  
الْوَسْوَاسِ الْخَنَّاسِ ۝۴ الَّذِي  
يُوسَّوْسُ فِي صُدُورِ النَّاسِ ۝۵  
مِنَ الْجِنَّةِ وَالنَّاسِ ۝۶

Developed by Hafiz Usama Maqbool